

Compendium Insurance Privacy Policy

At Compendium Insurance we value the importance of protecting your personal information and we subscribe to the principles as outlined in Section 51 of the Electronic Communications and Transactions Act 2002.

Personal information for the purpose of this document means all information specific to you, which is provided to Compendium via the Internet. This includes the following personal information that you may provide to Compendium to obtain an online quotation:

- Your name and surname
- Age
- Marital status
- Identity number
- Date of birth
- Email address
- Contact number(s)
- Password and username.

At Compendium Insurance we value the information you choose to share and which we collect from you, and will take reasonable steps to protect your personal information from loss, misuse or unauthorised alteration. The information we maintain concerning you is stored in databases that have built-in safeguards to ensure the privacy and confidentiality of that information. However, please note that Compendium Insurance cannot guarantee the security of any personal information that you disclose online.

Whenever you use any Compendium Insurance website, complete a quotation or application form, or contact us electronically, we will process and collect your personal information.

We use your personal information only as appropriate in the normal course of business. The following are reasons why we would collect your personal information:

- To identify you
- For us to process your instructions to us
- To manage your policy/ies
- Compliance with the laws of the Republic of South Africa
- Detecting fraud
- Direct marketing to you via email, telephone or postal mail

Compendium does not permit the selling or providing of personal information to third parties for independent use. We may however share your personal information with our partners, if that information is required to provide you with the product or services requested by you. Our business partners will adhere to using your personal information as directed by Compendium.

Compendium will disclose your personal information when required to do so:

- by any regulatory authority (like the Financial Services Board) for the various financial sectors
- to comply with any regulation passed under relevant legislation, or any legal process
- to protect and defend Compendium's rights and property, or
- when you have expressly authorised Compendium to do so

We may also contact you about our products which we believe may be of interest to you. If, at any stage after you have given us your consent, you change your mind and no longer wish us to contact you about our Compendium products, we will respect your decision. You will always be given the opportunity to instruct us to remove your contact details from our mailing list.

You have the right to access your own personal information that Compendium keeps about you by following the procedures available under the Promotion to Access to Information Act (PAIA) Manual available from the Compendium website.

Compendium reserve the right in our sole discretion to amend this Privacy Policy from time to time and you agree that you will review the terms of this Privacy Policy whenever you visit our website for any such amendments.

This Privacy Policy will be governed by and construed and interpreted in accordance with the laws of the Republic of South Africa.

When you do visit our website and in the process provide us with your personal information you will be agreeing to the provisions set out above.

You also authorise Compendium to act on the information that you send electronically. Please ensure that you have read and understood the terms and conditions of this Privacy Policy before you provide us with your personal information.